

Maple Leaf Counselor Job Description

Job: This position is a seasonal summer position only. If you love working with kids and love the outdoors, this job is for you! Maple Leaf is a limited day program for children ranging from ages 7 through 10. Maple Leaf counselors have many responsibilities, but the most important is to provide a safe and fun environment for our campers. You must be reliable, responsible, good with children, have good communication skills, and most of all be fun and energetic. Although this is a limited day only program, this is an overnight position. **Note - Admin has the right to change and alter this job description at their discretion.**

Job Responsibilities:

- Good communication between campers/co-workers and supervisory staff
- Provide a fun and safe environment for all campers
- Getting campers to needed program areas and all meals on time
- Keeping track of all said campers in your program
- Report all camper/co-counselor or programming related issues to the Senior Mapleleaf Counselor
- Participation in all activities (songs, daily/evening activities etc.)
- Planning and teaching programs/classes for campers as needed
- Assist co-counselors with other programs/classes as needed
- Effective parent/guardian communication skills
- Ensure camper safety and nutrition during meals
- Ability to observe, recognize and resolve bullying and homesickness utilizing skills obtained through staff training
- Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques
- Ability to complete tasks related to keeping the campers environment clean such as chores, set up, clean up, and general cleaning
- Ability to recognize when a camper is in need of medical attention, regardless of camper desire
- Ability to discreetly deal with sensitive camper issues, such as bathroom accidents etc.
- Other duties of overnight counselors (review Traditional Job Description)
- Other duties as needed from Admin Team

Job Requirements:

- Must be 16 years of age or older
- Must be CPR/First Aid certified (Camp can provide certification if not currently certified)
- Must pass a CORI/SORI/NSOR, provided by Camp
- Previous work with children is a plus but not required
- Physical endurance to be on one's feet walking, crouching, bending, twisting, reaching above head, and lifting a minimum of 50 lbs
- Follow and enforce all Camp Marshall policies and procedures
- Follow and enforce all DPH/ACA/Camp Marshall mandated hygiene and health protocols